## **Terms & Conditions**

## **Printing and Placement of Hoardings:**

- Printing of panaflex sheets/skins for hoarding on 300gm glossy sheet.
- Size of each hoarding will be 10x20, sq. ft.
- Exact size of the hoarding will be communicated in task order.
- Number of hoardings will be 08.
- Per unit rate should be per sq. ft. along with layout & designing charges.
- Hoardings will be placed in the districts Jehlum, Gujrat, Muzaffargarh, Bunner and Mansehre for months.

## **Printing and Placement of Banners:**

- Total 1200 banners will be printed.
- Size of each banner will be 7 x 4.5 sq.ft.
- Exact number of banners for each size will be confirmed in the task order.
- Banners will be printed on pana flex.
- Banners will be placed in the districts Jehlum, Gujrat, Muzaffargarh, Bunner and Mansehre and Laki Marwat for months.

## **General Conditions:**

- Successful vendor will be required to complete the given tasks order within 10-15 days.
- Successful vendor will be responsible for the delivery of banners, placement of banners and hoardings for one month
- All rates should be exclusive and inclusive of applicable taxes.
- Quotation rates must be valid for a period of 30 days.
- Quotations will be accepted only before the due date.
- Mark the envelop with "QUOTATION" on top.
- Quotation should be addressed to "Procurement Officer
- Quotations must be submitted on the Company Letter Head that includes the following minimum information.
  - i. Vendor Name
  - j. Address, Telephone and Fax Number
  - k. Date of Quotation
  - l. Vendor Stamp
- Quotation should be as per the specification shared with vender
- NTN Certificate should be mentioned on the Quotation
- Sales Tax Registration Certificate should be attached with the quotation.
- Sealed quotations should reach at plot no 12, Mauve area, G-8/1 Islamabad by May 17, 2023.
- I-SAPS has the authority to reject any or all quotations without furnishing any reason.