

Request for Quotation (RFQ)

Date: 18-04-2017

RFQ No: I-SAPS/ILM2/ 01/04/17

Subject: Quotation for Procurement of Laptops, Printers and Scanners

I-SAPS is interested in inviting enterprises to submit a quotation for the following IT equipment. Please quote best prices for this specification for the brands of HP, Lenovo and Dell.

| Sr. No. | Description | Quantity Required |
|------------|---|----------------------|
| 01 | Core i5 7200U 25Hz (7th Gen) 4GB RAM, 1-TB HardDrive,156" Display,2-GB Dedicated Graphic Card, DVD RW Drive, Wi-Fi, Web Cam, Bluetooth, HDMI,Windows10, Carrying Case. | 18 |
| 02 | Laser Jet 102A Printer | 04 |
| 03 | Scanjet 2500F1 Flatbed Scanner ADF | 04 |

Terms and Conditions:

1. Quotation will be accepted only within the due date.
2. All rates must be according to specification mentioned in the form.
3. Payment will be made through crossed cheque in the name of **“business firm”** after successful completion of task assigned.
4. Rates should be quoted in the accounting unit given against each unit.
5. I-SAPS will deduct taxes at source as per prevailing Government rules.
6. I-SAPS will place Work Order to successful bidder with prior approval of competent authorities.
7. Quotation Rates must be valid for 60 days.

8. I-SAPS has authority to reject any or all quotation without furnishing any reason.
9. Mark the envelop **“QUOTATION”** on top
10. **Sealed quotation** must be delivered at below mentioned address on or before **April 27, 2017** by 16:30 PST. House No. 13, Street No. 1, G-6/3 Islamabad.