

## **Hiring of Experts for Local/UC Education Planning**

I-SAPS is implementing the “Sustainable Transition and Retention in Delivering Education (STRIDE)” initiative in Punjab and Khyber Pakhtunkhwa to address the challenge of low transition and retention at post-primary levels. A key component of the initiative is local level education planning which helps in identification of locations and schools for STRIDE intervention.

In this regard, I-SAPS is looking for engaging the services of experts with an experience in education planning. The experts will be responsible for development of local/UC education plans for twenty districts of Punjab. These plans will be developed using quantitative and qualitative information gathered from primary and secondary sources.

### **Key Responsibilities will include:**

- Collection of quantitative and qualitative data for undertaking UC planning.
- Meetings with the local education officials to discuss the access challenge at the union council level.
- Undertaking focus group discussions with the stakeholders at the UC level
- Conduct the situation analysis of the union council on the prescribed format.
- Identification of potential afternoon schools for the intervention.
- Calculation of budgets needed for the afternoon schools.
- Development of local/UC education plans.
- Any other task assigned by the technical manager.

### **Qualifications /Experience**

#### **Skills and Knowledge:**

- Good communication skills both verbal and written in English and Urdu.
- Can communicate in local languages (*Punjabi, Saraiki*).
- Good report writing skills.
- Proficient in MS Office (MS Word, Power Point and Excel).
- Strong interpersonal skills.
- Demonstrated knowledge of undertaking field work related to education.
- Knowledge of latest educational challenges especially related to access to education.

#### **Education & Experience:**

- MA/MSc.
- Minimum 5 years of relevant work experience, including education planning, data collection and analysis.
- Work experience in education sector is desirable.